

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
SOUTHEASTERN MENTAL HEALTH AUTHORITY  
JOB OPPORTUNITY

**Supervising Clinician – Mobile Outreach Team**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** 401 W. Thames Street, Bldg. 301, Norwich, CT

**Job Posting No:** SM97783

**Hours:** 1<sup>st</sup> shift, Monday – Friday, 8:00 a.m. – 4:30 p.m.

**Salary:** \$81,946 - \$109,949 (Annually)

**Closing Date:** April 12, 2015

**Eligibility Requirement:** State employees who possess the general and special experience and training may apply. State employees currently holding the above title or those who have previously attained permanent status may apply. DMHAS employees currently holding the above title may apply for lateral transfer.

**Duties may include but not limited to:** As a member of the Mobile Outreach Team, this position will function as the Intake Coordinator, supervising all admissions to the Southeastern Mental Health Authority. Provide clinical and administrative supervision of a multidisciplinary team, evaluate performance and training needs, and conduct competency based performance evaluations. Schedule and assign work, assist in recruitment and selection of, and provide training and development of program staff. Provide supervision and direct care to clients and families with complex psychiatric and/or substance abuse (co-occurring) needs. Provide clinical and administrative oversight of all referrals to the facility, scheduling and conducting sophisticated assessments to clients and families with complex psychiatric and/or substance abuse (co-occurring) needs, determine appropriate level of care, interfacing with other agency/network providers, screen all referrals for risk issues, write emergency certificate as needed. Collaborate with leadership teams to provide integrated recovery services, policies, standards and procedures. Develop relationships with, and act as a liaison to other SMHA and DMHAS operating units, network and community providers. Provide direct clinical oversight and supervision of Acute Care Contracts (ACC) and Intermediate Care Contracts (ICC). Review and monitor client care to determine appropriate clinical interventions and risk assessment needs of clients served and appropriate documentation for DMHAS, Medicare, Medicaid, CMS and Joint Commission standards. May provide leadership to the agency regarding DMHAS Initiatives related to the establishment of Behavioral Health Homes, in order to promote the successful integration of physical health and behavioral health services, and Same Day Access, as well as assist in care plan development and coordination of services with other medical professionals. Will be required to document services in electronic health record and audit electronic health record for to ensure quality and compliance. Will attend leadership, clinical leaders and other administrative meetings. Other related duties as assigned.

**General Experience and Training:** Seven (7) years of professional health care experience in a psychiatric setting.

**Special Experience:** Two (2) years of the General Experience must have been at a lead level responsible for coordinating the work of a unit or team of professionals in a psychiatric setting. Note: For State Employees the lead level is interpreted at the level of Clinical Social Worker Associate for social work discipline, an Associate Professional Counselor and an Associate Marriage and Family Therapist.

**Substitutions Allowed:** 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2. A Master's Degree in a health care field related to one of the disciplines in the Special Experience may be substituted for one (1) additional year of the General Experience.

**Special Requirements:** Incumbents in this class must possess and retain a current license as a Clinical Social Worker, a licensed Marital and Family Therapist, or as a licensed professional Counselor in the State of Connecticut. Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Non-Examined refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Supervising Clinician applying to a Supervising Clinician posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**Arnetia Douglas, Human Resources Assistant, Southeastern Mental Health Authority, 401 West Thames Street, Building 301, Norwich, CT 06360**  
**Phone: (860) 859-4651 - FAX: (860) 859-4792 Email: [MHA-SMHA-RECRUIT@ct.gov](mailto:MHA-SMHA-RECRUIT@ct.gov)**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities) **AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**  
The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P-1**